

## **Event Cancellation Policy**

### **Cancellation of registration**

Prior to the event – Participants may cancel their registration without penalty up until 14 days prior to the event.

After the registration deadline – Cancellations received within eight (8) and 14 days before the event will incur a administration fee (including GST).

Seven (7) days before an event or after the event – Cancellations received within seven (7) days of an event or after the event will not be eligible for a refund.

All cancellations must be made in writing to [accounts@capricornenterprise.com.au](mailto:accounts@capricornenterprise.com.au)

### **Transfer of registration**

All registrations are transferable to another member of your organisation, and requests should be made in writing to [accounts@capricornenterprise.com.au](mailto:accounts@capricornenterprise.com.au), taking care to advise of any registration details which need to be updated.

### **Cancellation of an event by Capricorn Enterprise**

Capricorn Enterprise reserves the right to alter or cancel, without prior notice, any of the arrangements relating directly to an event, for any circumstances beyond our reasonable control. This includes the cancellation of an event itself.

Capricorn Enterprise's maximum liability is limited to a full refund of the registration fee. Capricorn Enterprise accepts no additional liability for travel, accommodation or any additional costs incurred.

Any refunds will be paid after the event is finalised.

**Note:** In 2026 refunds for the Major Projects Forum refunds are unable to be processed until after 21 September 2026.

This cancellation policy was last updated on 14 April 2026.